CALL FOR NOMINATIONS

Incoming Exchange Students under Bilateral Agreements

Spring Semester of the 2026/2027 Academic Year

Scope	Students of higher education institutions having a valid bilateral agreement or academic cooperation protocol with Muğla Sıtkı Koçman University (MSKU)
Level of Study	Bachelor's, Master's and Doctoral level
Mobility Period	One semester (Spring Semester 2026/2027)
Application Deadline	**20 November 2026, 17:00 (Türkiye time, UTC+3)**
Submission	By e-mail only, by the international office of the sending institution, to cooperation@mu.edu.tr
Tuition Fee	Exchange students do not pay tuition fees at MSKU.

1. ELIGIBILITY

1. Only the international office of the partner institution can nominate students. The agreement must be valid during the exchange period.
2. Students must be enrolled at their home institution during the exchange.
3. The programme at MSKU must be in a field covered by the agreement.
4. Students must have sufficient Turkish or English for the selected courses.

2. APPLICATION AND EVALUATION PROCEDURE

No.	Responsible Party	Action
1	**Sending Institution – International Office**	Selects the students and lists them in order of priority in the Nomination List.
2	**Sending Institution – International Office**	Sends all application files in one e-mail before the deadline.
3	**MSKU International Relations Office**	Checks the agreement and the documents, and forwards the applications to the faculties.
4	**MSKU Host Faculty / Department**	Reviews the Application Form and the Learning Agreement and decides on acceptance.
5	**MSKU International Relations Office**	Informs the partner institution of the result and sends the Letter of Acceptance.

3. REQUIRED DOCUMENTS

1. Nomination Letter of the sending institution
2. Application Form (with photograph)
3. Learning Agreement
4. Transcript of Records
5. Passport Copy
6. Declaration and Undertaking

The international office of the partner institution sends us:
(a) the above documents merged into **a single PDF file for each student**, in the order listed; and
(b) the **Nomination List** in Excel format.

4. HOW TO PREPARE THE FILES

1. Fill in the forms electronically, in English or Turkish.
2. Have the documents signed by the student and the home institution.
3. Scan in colour and name each PDF **SURNAME_Name_Institution.pdf**.
4. Choose courses from the MSKU Course Catalogue (ECTS Information Package).
5. Use the e-mail subject: *"Nomination – Spring 2026/2027 – [Institution]"*.

5. AFTER ACCEPTANCE, STUDENTS MUST

1. Obtain a visa, if required, with the Letter of Acceptance.
2. Apply for a student residence permit after arrival.
3. Have health insurance valid in Türkiye for the whole stay.
4. Register at MSKU on the dates announced.
5. Cover all travel, visa, insurance, accommodation and living costs. Accommodation is not provided.

IMPORTANT: We do not accept applications sent directly by students, incomplete applications or late applications. Extensions and changes to the Learning Agreement are possible only through an official request from the partner institution's international office.